

Membership and terms of reference for 2020/21

Purpose

For decision.

Summary

For members to note the membership and agree the Terms of Reference of the Board for 2020/21.

Recommendations

That the Improvement and Innovation Board:

1. note its membership;
2. agree its Terms of Reference.

Actions

Board Members to direct.

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Improvement & Innovation Board – Membership 2020/21

Councillor	Authority
Conservative (8)	
Cllr Peter Fleming OBE (Chairman)	Sevenoaks District Council
Cllr Philip Broadhead	Bournemouth, Christchurch and Poole Council
Cllr Carl Les	North Yorkshire County Council
Cllr Nigel Ashton	North Somerset Council
Cllr Laura Miller	Dorset County Council
Cllr Damian White	Havering London Borough Council
Cllr Phil North	Test Valley Borough Council
Lord Gary Porter CBE (Observer)	South Holland District Council
Substitutes	
Cllr Kelham Cooke	South Kesteven District Council
Cllr Rory Love OBE	Kent County Council
Cllr Phil Murphy	Monmouthshire County Council
Labour (8)	
Cllr Judi Billing MBE (Deputy Chair)	North Hertfordshire District Council
Cllr Alice Perry	Islington Council
Cllr Joy Allen	Durham County Council
Cllr Asma Begum	Tower Hamlets Council
Cllr Vince Maple	Medway Council
Cllr Oliver Ryan*	Tameside Metropolitan Borough Council
Cllr Andrew Western	Trafford Metropolitan Borough Council
Sir Stephen Houghton CBE (Observer)	Barnsley Metropolitan Borough Council
Substitutes	
Cllr Miranda Williams	Royal Borough of Greenwich
Cllr Anthony McKeown**	High Peak Borough Council
Cllr Tom Coole	Gloucester City Council
Liberal Democrat (3)	
Cllr Liz Green (Vice-Chair)	Kingston upon Thames Royal Borough Council
Mayor Dave Hodgson MBE	Bedford Borough Council
Cllr Alan Connett (Observer)	Teignbridge District Council
Substitutes	
Cllr Caroline Leaver	North Devon Council Council
Independent (3)	
Cllr Neil Prior (Deputy Chair)	Pembrokeshire County Council
Cllr Wayne Davies	Redcar & Cleveland Borough Council
Cllr Mike Haines (Observer)	Teignbridge District Council
Substitutes	
Cllr Alex Coley	Epsom & Ewell Council

Cllr Jo Beavis	Braintree District Council
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Observers	
Mr Richard Priestman	Independent Observer
Mr Philip Sellwood CBE	Independent Observer

** - new substitute Board member; * - new Board member

Improvement and Innovation Board: Terms of Reference 2020/21

1. The purpose of the Improvement and Innovation Board is to provide strategic oversight of all the Local Government Association's (LGA) policy and improvement activity in relation to councils improving their performance and productivity - in line with the LGA priorities and the Memorandum of Understanding with MHCLG regarding MHCLG funding for sector led improvement. The IDeA Board is formally accountable to MHCLG for the use of the grant funding.
2. In doing so, it will work closely with the LGA Boards on the performance of the sector in their subject areas and the arrangements they are putting in place to provide improvement support. The Board will provide an overarching framework for the sector's work on sector-led improvement. It will maintain strategic oversight of improvement support provided by LGA Boards and other sector owned bodies (for example successor bodies to the regional improvement and efficiency partnerships (RIEPs) and Boards set up for specific services) and provide guidance and advice as new support offers are developed.
3. Boards should seek to involve councillors in supporting the delivery of these priorities. This can be through task groups, special interest groups (SIGs), regional networks and other means of wider engagement. They are operating essentially as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
4. The Improvement and Innovation Board will be responsible for:
 - 4.1 Developing a thorough understanding of council priorities and performance across the width of councils' responsibilities, using strong networks and robust information.
 - 4.2 Helping to shape the LGA Business plan by ensuring the priorities of the sector are fed into the process.
 - 4.3 Overseeing a programme of work to deliver the strategic priorities set by the LGA Executive, covering campaigns, research and/or policy, good practice, improvement support and events - as specified in the business plan and in the Memorandum of Understanding with MHCLG - and taking into account linkages with other policy boards where appropriate. The programme of work focuses around the following priority areas agreed by the Improvement and Innovation Board: Leadership; Improvement (challenge and support from peers); Accountability and Transparency/sharing practice; Productivity and Efficiency; Innovation.
 - 4.4 Representational activities on behalf of the LGA and responsibility for the promulgation of activity through public statements in its areas of responsibility. MHCLG grant funding for improvement will only be used for the purpose set out in the MoU and will not be used to lobby parliament, government or political parties.

4.5 Building and maintaining effective relationships with key stakeholders.

5. The Improvement and Innovation Board may:

5.1 Appoint members to relevant Outside Bodies in accordance with guidance in the Political Conventions.

5.2 Appoint member 'champions' where appropriate (who must be a current member of the Board) on key issues, with responsibility for liaising with lead members on key issues that require rapid response and contact with councils.

Equalities Advocate

6. The Executive Advisory Board have asked each Board to identify a member to be an Equalities Advocate to raise the profile of any equalities issues within that Board's workstream. The advocates will work together to coordinate the messaging across the organisation and to report back to the Executive Advisory Board. Due to this cross-board work the decision has been made that these appointments should be politically-balanced and therefore LGA Group Offices will be making appointments for each board over the next few weeks.

Quorum

7. Quorum is one third of the members, provided that representatives of at least 2 political groups represented on the body are present.

Political Composition

8. The Political composition of the Improvement and Innovation Board is as follows (including political observers);

8.1	Conservative group:	8 members
8.2	Labour group:	8 members
8.3	Liberal Democrat group:	3 members
8.4	Independent group:	3 members

9. Substitute members from each political group may also be appointed.

Frequency per year

10. Meetings to be held five times per annum.

Reporting Accountabilities

11. The Board will report annually to the LGA Executive at the July meeting.